



# SWWC Alternative Learning Center Windom and Pipestone Intake Form

Date: \_\_\_\_\_ Student referred by: \_\_\_\_\_

Referred to: \_\_\_\_\_ Mid-level (7-8) \_\_\_\_\_ High School (9-12+) Gender: \_\_\_\_\_

Home District: \_\_\_\_\_ Resident District: \_\_\_\_\_

Student name: \_\_\_\_\_ Grade: \_\_\_\_\_ MARSS#: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_

Does the student have an IEP? Yes No Does the student have a 504 Plan? Yes No  
(If yes to either question, home district must schedule an IEP meeting to discuss placement)

In order for students to receive programming they must meet one or more of the following: (Please check all that apply).

- performs substantially below the performance level for pupils of the same age in a locally determined achievement test;
- is behind in satisfactorily completing coursework or obtaining credits for graduation;
- is pregnant or is a parent;
- has been assessed as chemically dependent;
- has been excluded or expelled according to sections [I21A.40](#) to [I21A.56](#);
- has been referred by a school district for enrollment in an eligible program or a program pursuant to section [I24D.69](#); Reason: \_\_\_\_\_
- is a victim of physical or sexual abuse;
- has experienced mental health problems;
- has experienced homelessness sometime within six months before requesting a transfer to an eligible program;
- speaks English as a second language or is an English learner;
- has withdrawn from school or has been chronically truant;

I have reviewed the information with the student and parent/guardian

\_\_\_\_\_  
Signature of School District Representative

\_\_\_\_\_  
Phone

Email/fax this form to Nicole Larson at [nicole.larson@swwc.org](mailto:nicole.larson@swwc.org) or 507-831-6939. Please include the following: (DO NOT SEND CUMULATIVE FILE)

- General Student Data
- Updated transcript with district graduation requirements the student has yet to meet
- Attendance records
- Immunizations
- Completed Lunch Form
- Current IEP and Evaluation Report