



Student: SSID: Date of incident:
School: Age: Grade:
Birth date: Gender:

Federal setting:
Primary disability:

A. Is the student Hispanic/Latino?

Yes No

B. What is the student's race?

American Indian or Alaska Native Asian Black or African American

Native Hawaiian or Other Pacific Islander White

C. Federal race

American Indian or Alaska Native

Staff must complete this form when an incident occurs that includes the use of one or more physical holds.

Staff involved

First name Last name Role in incident

Person completing this form:

Name Position Phone

Physical holding

Procedure Start time End time Total time

Was physical holding used to protect student or others from physical injury?

Yes No

Explain

Description of the incident that led to this physical holding

Description of the physical holding and a brief description of the student's behavioral and physical status

Did this physical hold result in the student being placed in face down position?

Yes No

Explain

Did any of these prohibited activities occur

1. engaging in conduct prohibited under section 121A.58;
2. requiring a child to assume and maintain a specified physical position, activity, or posture that induces physical pain;
3. totally or partially restricting a child's senses as punishment;
4. presenting an intense sound, light, or other sensory stimuli using smell, taste, substance, or spray as punishment;
5. denying or restricting a child's access to equipment and devices such as walkers, wheelchairs, hearing aids, and communication boards that facilitate the child's functioning, except when temporarily removing the equipment or device is needed to prevent injury to the child or others or

- serious damage to the equipment or device, in which case the equipment or device shall be returned to the child as soon as possible;
6. interacting with a child in a manner that constitutes sexual abuse, neglect, or physical abuse under chapter 260E;
 7. withholding regularly scheduled meals or water;
 8. denying access to bathroom facilities;
 9. physical holding that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso; and
 10. prone restraint.

Yes No

Explain

Was physical holding the least intrusive intervention to effectively respond to the emergency?

Yes No

Explain why a less restrictive intervention failed or was determined to be inappropriate or impractical (What less restrictive intervention was tried?)

Did this physical holding end when the threat of harm ended and staff determined that the student could safely return to the classroom or activity?

Yes No

Explain

Did staff directly observe the child during this physical hold?

Yes No

Explain

Did staff sustain an injury as a result of this physical holding?

Yes No

Explain

Did the student sustain an injury as a result of this physical holding?

Yes No

Explain

Was the school resource officer or a police officer involved in this restrictive procedure?

Yes No

Explain

Parent/guardian information

Parents must be notified the same day a restrictive procedure is used. A written or electronic notice must be sent home within two (2) days if unable to notify on the same day or as otherwise indicated by the student's parent and in the student's IEP.

Name:	Phone (home):
Relationship to child:	Phone (work):
Address:	Phone (cell):
City/State/Zip:	Email:

Name:	Phone (home):
Relationship to child:	Phone (work):
Address:	Phone (cell):
City/State/Zip:	Email:

Date

Time

Notified by

How notified



Student: SSID: Date of incident:
School: Age: Grade:
Birth date: Gender:

Federal setting:

Primary disability:

A. Is the student Hispanic/Latino?

Yes No

B. What is the student's race?

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Native Hawaiian or Other Pacific Islander White

C. Federal race

American Indian or Alaska Native

Staff involved

First name Last name Role in incident

Person completing this form:

Name Position Phone

Seclusions

Start time End time Total time

Was seclusion used to protect student or others from physical injury

Yes No

Explain

Description of the emergency situation

Description of the incident that led to seclusion

Location of the seclusion

Brief description of the student's behavior and physical status during seclusion

Was seclusion the least intrusive intervention to effectively respond to the emergency?

Yes No

Explain why a less restrictive intervention failed or was determined to be inappropriate or impractical

Did seclusion end when the threat of harm ended and staff determined that the student could safely return to the classroom or activity?

Yes No

Explain

Did staff directly observe the child during seclusion?

Yes No

Explain

Did staff sustain an injury as a result of the seclusion?

Yes No

Did the student sustain an injury as a result of the seclusion?

Yes No

Was the school resource officer or a police officer involved in this restrictive procedure?

Yes No

Explain

Parent/guardian information

Parents must be notified the same day a restrictive procedure is used. A written or electronic notice must be sent home within two (2) days if unable to notify on the same day or as otherwise indicated by the student's parent and in the student's IEP.

Name:	Phone (home):
Relationship to child:	Phone (work):
Address:	Phone (cell):
City/State/Zip:	Email:

Name:	Phone (home):
Relationship to child:	Phone (work):
Address:	Phone (cell):
City/State/Zip:	Email:

Date

Time

Notified by

How notified